# Paving Work Form

**Job number:**

The purpose of this form is to ensure all employees of HIS follow correct installation guidelines while installing new paving or any such remedial works required on previously installed paving. This will be done in accordance with Australian Segmental Paving standards (September 2002) for pedestrian and vehicular traffic using clay and/or concrete paving. If other paving is required by the client, please ensure this is documented including any sealing treatments.

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| **Supervisor** | **Date** |

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| **Frist aid officer on site** |

**Team members (if a large job)**

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**Site inspection and potential hazards**

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**Control methods and Safe Work Methods engaged**

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**Scope of works**

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**Paver or material treatment (e.g. Bluestone or Slate)**

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**Paver layer pattern**

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**Preparation of bedding material, average recorded depth**

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**Job site preparation**

Dial before you dig notification Y/N/NA

Relevant on site qualifications Y/N

Pre start check list on machinery Y/N/NA

Adequate spill kits available Y/N

Site set-up, signage/traffic control Y/N/NA

Appropriate PPE worn by all staff Y/N

SDS on site Y/N